

Express Response orders can be placed
directly on OneTouch

Date / /

DEALER INFORMATION				
Account #		Account Name		
City		State	Zip	
Contact Info (please check preferred method)	Name		<input type="checkbox"/> Phone	
	<input type="checkbox"/> Fax	<input type="checkbox"/> Email		
DELIVERY INFORMATION				
Ship To				
Street Address				
City		State	Zip	
Primary Contact		Phone		
2 nd Contact		Phone		
Carrier Notes:				
ORDER ATTRIBUTES				
Original SO/PO #	New PO # *max 15 characters	Designer ID	TAG	SPA #
Construction Options				Door Profile
<input type="checkbox"/> Vibe (VIB) – standard furniture board / lines with FB indicated will automatically be upgraded to PLE <input type="checkbox"/> Plywood Ends Construction (PLE) – Must select FB to receive finished ends <input type="checkbox"/> All Plywood Construction (APW) – Must select FB to receive finished ends				*For Office Use Only * SQUARE
Door Style	Wood Species	Finish	Glaze	
Hinge Options non-standard		Drawer Guide/Box non-standard	Drawer Front	
<input type="checkbox"/> Non Soft-close (NSCH) <i>*INTGH is now standard, select above to remove soft close</i>		<input type="checkbox"/> ¾ Side mount furniture board (NSCFB) <i>*PG/SP is now standard, select above to remove soft close</i>	<input type="checkbox"/> Slab (DFSLB) <input type="checkbox"/> 5: Flat (DFF5PC)	
<input type="checkbox"/> Order contains an item(s) that do not have these same attributes. *Please submit a separate Cover Sheet with those items attached or if less than 5, list the lines below*				
SPECIAL INSTRUCTIONS / SHIP WITH PO's				

